

Dauphin County Technical School – Loan Agreement

Every student while the student is actively enrolled at Dauphin County Technical School will be loaned appropriate technology for educational use. As such, students are expected to adhere to the following policies and expectations surrounding their use of school technology.

- 1) I understand that the devices and any accessories provided with it remain the property of Dauphin County Technical School and are strictly for their sole use in assisting in the delivery of the Curriculum.
- 2) I agree that I am responsible for 50% of costs due to accidental damage, or 100% of costs due to gross negligence or intentional damage. Dauphin County Technical School will proceed with legal action, should financial obligation be ignored.
- 3) I agree that I am responsible for 100% of the replacement cost if equipment is lost or stolen.
- 4) The equipment must be returned to the school on the assigned collection date or upon a student's withdrawal from the school. If equipment is not returned you will be responsible for the full replacement cost of the device. Seniors will not receive their diploma until all equipment has been returned. Students who do not return the laptop and related materials or pay the full replacement cost when requested may be subject to criminal prosecution or civil liability.

Parent Responsibilities:

- 1) I understand that I may also use this equipment while supporting my child's education but that I may not use it for any other activities. No other students may use my child's school-issued equipment.
- 2) I agree to monitor my child while using the equipment at home and take full responsibility for ensuring appropriate filtering / parental control is enforced and the content they access is for an educational purpose. Inappropriate equipment use may result in the student losing the ability to take their school-loaned devices home.
- 3) I agree that home Internet access is permitted. I understand the school is not responsible for offering technical support relating to home Internet connectivity. I agree that any telecommunications charges incurred by my child are not chargeable to the school.

Student Responsibilities:

- 1) I agree to: treat school-issued devices with care and keep them in good condition; ensure that they are properly stored when transported and/or not in use; not leave devices unattended without being secured; and avoid food and drink near the devices.
- 2) I agree to not share my school-issued devices or login credentials with any other student.
- 3) I agree to only use software licensed by the school, authorized by the school and installed by the school's Technology Department or their designated representative. I agree to only use approved equipment with the school provided devices.
- 4) Should any faults occur, I agree to notify the helpdesk as soon as possible. Under no circumstances should I, or anyone other than the school helpdesk, attempt to fix faults (hardware or software).

You may view Board Policies for additional information regarding student technology use.

