

How To Fill Out Parent/Student Online Forms

This guide provides essential steps for parents to successfully complete online forms through the PowerSchool Parent Portal. It emphasizes the importance of using a computer for the process, ensuring that users avoid common pitfalls associated with mobile app usage. By following this guide, parents can efficiently manage documentation for their children, streamlining their involvement in school-related matters. Overall, it simplifies the task and enhances the user experience for managing student information.

- 1 Login to PowerSchool Parent Portal <https://ps-dcts.caiu.org/>



Navigation

- Grades and Attendance
- Class Assignments
- Attendance History
- Teacher Comments
- Forms
- My Schedule
- School Information
- School Bulletin

Grades and Attendance:

Grades and Attendance

Exp	Last Week					This Week					
	M	T	W	H	F	M	T	W	H	F	
1(A)											Study Hall
1(A)						-	-	-	-		Study Hall
1(B)						-	-	-	-		Financial Algel
											Culinary Arts F



Parents Remember! To complete online forms you need to login to PowerSchool via a computer and not the mobile app.

2 Click "Forms"

- Grades and Attendance
- Class Assignments
- Attendance History
- Teacher Comments
- Forms**
- My Schedule
- School Information
- School Bulletin
- Honor Roll

Grades and Attendance:

Grades and Attendance

Exp	Last Week					This Week					
	M	T	W	H	F	M	T	W	H	F	
1(A)											Study Hall
1(A)											Study Hall
1(B)											Financial Algebra
2-5(A)											Culinary Arts Prog
											Study Hall

3 Click one of the displayed forms to complete

- Class Assignments
- Attendance History
- Teacher Comments
- Forms**
- My Schedule
- School Information
- School Bulletin
- Honor Roll
- Course Recommendations
- Account Preferences

To configure if and how you'll receive notifications for forms, please use the button below to set your preferences.

General Forms Class Forms Enrollment Student Support

First Day of School: Required

[DCTS Annual Health Survey](#)

DCTS Insurance Protection

DCTS Student Media Release Form

DCTS.POLICY 815.Acceptable Use Policy

**This form is used to record the parent/guardian acknowledgement of the AUP policy 815; Students will be

General

4 Fill out the form

-  School Information
-  School Bulletin
-  Honor Roll
-  Course Recommendations
-  Account Preferences

District Code
TFKN

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CTE Program

Grade Level

Annual Health Survey

During the past year has your child had a serious injury or illness? *

Yes

If Yes, describe the serious injury or illness

Is the child still under treatment? *

Yes

Should your child be restricted from participating in gym class? *


If yes, please provide the school with documentation from physician.



Note! Some information in the form will be pre-filled

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To submit the form, click "Submit" at the bottom of the form



The screenshot shows a web form with a large text input area. Below the input area, there is a line of text: "1-opened container of that medication along with a doctor's note and your signature allowing the school nurse or aide". At the bottom right of the form, there is a blue "Submit" button with a small upward-pointing arrow. A green circle is drawn around the "Submit" button. In the bottom right corner of the form, the version number "v23.9.0.0" is visible.



Parents! If you have multiple students, you will need to complete this for each student

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Done!